

Traceable® Products
ATTN: SERVICE DEPARTMENT
12554 OLD GALVESTON ROAD
SUITE B230
WEBSTER, TX 77598 USA

Cut along
line to
create a
shipping
label

You may type the requested data directly on to this form
using your computer and then print the form.

- or -

You may print this form and write in the requested data.
After completing this form, be sure to enclose it with the item(s) being sent.

TRACEABLE® PRODUCTS

Return for Calibration and/or Repair Evaluation Form

INSTRUCTIONS:

Please fill out this form, enclose it with the item being sent, and ship prepaid to the address above.

For customers outside the United States, when returning your item, all shipping charges, customs, duties, taxes and fees are to be paid by the customer.

Once received, our Service Department will perform an evaluation; you will then receive an email with quoted charges for the service and/or calibration you requested for your approval. The evaluation is free and typically takes two (2) business days. Payment terms for service are: Check in advance or Visa / MasterCard / American Express.

For customers outside the United States, international payment terms will be emailed following the evaluation.

There are no charges until you approve them. **A Return Authorization number is not required.**

In tolerance conditions are based on test results falling within specified limits with no reduction by the uncertainty.

CONTACT INFORMATION

Company Name*	<input type="text"/>	* Required Fields
Contact Name*	<input type="text"/>	
Shipping Address*	<input type="text"/>	
(No P.O. Boxes)	<input type="text"/>	
City*	<input type="text"/>	State* <input type="text"/>
Zip/Postal Code*	<input type="text"/>	Country <input type="text"/>
Telephone#*	<input type="text"/>	Fax# <input type="text"/>
Email*	<input type="text"/>	

PRODUCT INFORMATION

Catalog#(s) or Item Description(s)	<input type="text"/>	Quantity <input type="text"/>
Returned for:*	<input type="checkbox"/> Calibration-Both As Found and As Left <input type="checkbox"/> Calibration-As Left Only <input type="checkbox"/> Calibration-As Found Only <input type="checkbox"/> Repair Evaluation	
Special Instructions/ Comments	<input type="text"/>	

PREFERRED RETURN SHIPPING METHOD

For customers inside the USA, return shipping charges are prepaid and added to the service estimate. Please specify a preferred service level.

Service Level Ground 3-Day 2-Day Next Day

For international customers, all shipping charges are collect to your shipping account number. *All customs, duties, taxes and fees are to be paid by the customer.*

Carrier / Account Number

International Customer Use Only (required)

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