

Traceable® Products  
ATTN: SERVICE DEPARTMENT  
12554 OLD GALVESTON ROAD  
SUITE B230  
WEBSTER, TX 77598 USA

Cut along  
line to  
create a  
shipping  
label

You may type the requested data directly on to this form  
using your computer and then print the form.

- or -

You may print this form and write in the requested data.  
After completing this form, be sure to enclose it with the item(s) being sent.

## TRACEABLE® PRODUCTS

### Return for Calibration and/or Repair Evaluation Form

#### INSTRUCTIONS:

**Please fill out this form, enclose it with the item being sent, and ship prepaid to the address above.**

*For customers outside the United States, when returning your item, all shipping charges, customs, duties, taxes and fees are to be paid by the customer.*

Once received, our Service Department will perform an evaluation; you will then receive an email with quoted charges for the service and/or calibration you requested for your approval. The evaluation is free and typically takes two (2) business days. Payment terms for service are: Check in advance or Visa / MasterCard / American Express.

*For customers outside the United States, international payment terms will be emailed following the evaluation.*

There are no charges until you approve them. **A Return Authorization number is not required.**

In tolerance conditions are based on test results falling within specified limits with no reduction by the uncertainty.

#### CONTACT INFORMATION

**Company Name\***  \* Required Fields

**Contact Name\***

**Shipping Address\***

(No P.O. Boxes)

**City\***  **State\***

**Zip/Postal Code\***  **Country**

**Telephone#\***  **Fax#**

**Email\***

#### PRODUCT INFORMATION

**Catalog#(s) or Item Description(s)**  **Quantity**

**Returned for:\***  Calibration-Both As Found and As Left  Calibration-As Left Only  Calibration-As Found Only  
 Repair Evaluation

**Special Instructions/ Comments**

#### PREFERRED RETURN SHIPPING METHOD

For customers inside the USA, return shipping charges are prepaid and added to the service estimate. Please specify a preferred service level.

**Service Level**  Ground  3-Day  2-Day  Next Day

For international customers, all shipping charges are collect to your shipping account number. *All customs, duties, taxes and fees are to be paid by the customer.*

**Carrier / Account Number**

*International Customer Use Only (required)*

**TRACEABLE® PRODUCTS**  
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